Hello Parents,

*Kindergarten through 8th grade student report cards for the first marking period will be available through the Parent Portal on Wednesday, November 23rd, after 3:30 pm.* 

The parent portal can be accessed at <u>http://parents.voorhees.k12.nj.us</u> Please remember the login and password are case sensitive.

If you ever forget your password, please use the "Forgot Password" hyperlink on the parent portal site to retrieve it quickly from the GENESIS system. If you are locked out of the parent portal seek assistance by emailing <u>helpdesk@voorhees.k12.nj.us</u>

To access the report card select the GRADING tab. Select the link for the current report card. The report card appears in PDF format. In order to view the report card you will need to have Adobe Reader installed. You can download a copy of this software at <u>http://www.adobe.com/</u>

For parents of VMS students wanting to view assignment grades select GRADEBOOK tab. Then select the marking period you wish to view. This can be confusing because the grading system has already moved on the next marking period. Only middle school students have grade book assignments available. For information about elementary school students assignment grades contact the teacher.

Should you have questions about your student's grades, please contact the teacher. For technical support use the Help Desk (<u>helpdesk@voorhees.k12.nj.us</u>) link on the login screen.

The parent portal is not only used for report cards. Your student's school also uses this registered e-mail address to communicate with you throughout the school year as we continue to eliminate the amount of printed papers sent home in the backpacks. This e-mail address will also be used in the event of a school/district emergency. If you change your e-mail please contact your student's school secretary.

To view your current contact information select the CONTACTS tab. Please check the accuracy of this for each of your students. If a change is necessary please contact your student's school secretary. Accurate and current phone numbers are important to us.

Thank you for registering for the parent portal.